

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SCM 48 OF 2018/2019**

**SUPPLY AND DELIVERY OF DESKTOPS, LAPTOPS AND COMPUTER PERIPHERALS**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the supply and delivery of desktops, laptops and computer peripherals.

Tender documents will be available to tenderers from **14h30 on Thursday, 16<sup>th</sup> May 2019**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, at a non-refundable tender deposit fee of **R 512.90 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).**

For any technical related enquiries, contact **Ms. P Sibiya**.(ICT) on Telephone No. 033 392 2295 or e-mail address: [philile.sibiya@msunduzi.gov.za](mailto:philile.sibiya@msunduzi.gov.za).

For any procurement related enquiries, contact **Mrs. Mellissa Nero** (Supply Chain Management Unit) on direct Telephone No. 033 392 3018 or e-mail address : [mellissa.nero@msunduzi.gov.za](mailto:mellissa.nero@msunduzi.gov.za)

Tenders contained in sealed envelopes and marked with "**SCM 48 of 2018/2019**" and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12 h 00 on Thursday, 20<sup>th</sup> June 2019**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on 80/20 Preference Point System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for stage one shall be evaluated on the following criteria:

<b>EVALUATION CRITERIA :</b>		
<b>No.</b>	<b>Criteria</b>	<b>Maximum Points</b>
1.	Provide Company profile history	15 points
2.	Contactable references	15 points
<b>Total points</b>		<b>30 points</b>
<b>Threshold</b>		<b>20 points(66%)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.

Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MS.NELSIWE NGCOBO (ACTING CITY MANAGER)**